

IMPORTANT PRACTICAL INFORMATION

May - start, future school starters at KKFO Holberg/Holbergskolen 2026

(This information is available in several languages. Please see [Holbergskolen \(aula.dk\)](https://www.holbergskolen.dk) - translated via GoogleTranslate)

Dear School Starters and your parents.

We are very much looking forward to you starting at KKFO Holberg in May and in kindergarten at Holbergskolen in August. We will do everything we can to ensure that your start at KKFO and school is the very best.

Below, your parents can read much more about what will happen when you start in KKFO on Monday, May 4, 2026. Information about the actual start of school will follow when we have gotten well underway in KKFO.

We recommend that you talk together - at home - about the beginning and the content of this writing as well as the writing "Today's progress and My adults". Then we will help each other to ensure that you, as a new student at Holberg School, are as comfortable as possible before you start the KKFO.

You are very welcome to visit the KKFO playground and see the schoolyard before the start. We also hope that you have taken advantage of the offer to participate in our visiting days. Either together with the kindergarten or with your mother or father. If you have any questions, please contact us. We would be very happy to help.

All contact information can be found on the last page.

Many kind regards from the KKFO staff

The first day at the Greenhouse - Monday, May 4, 2026:

Monday, May 4th will be the first day at Drivhuset for all May children/future school starters.

We would like to ask you to meet **at 9:00 a.m.** for a joint welcome . **You must enter through the school's main gate by the ramp.** The address is Frederiksborgvej 214-216. There will be staff members to welcome you at the gate.

When you have arrived, you must go to your starting group/class (which you will be informed about via e-box and at the parents' meeting on April 16, 2026). The group's staff will be standing with signs and welcoming you.

When the groups are full, the staff will accompany children (and parents) to the basic rooms in Drivhuset, which is the KKFO department to which the future school starters are affiliated.

The children will go to the basic rooms with the staff. We will ask parents to go to the family room in the Greenhouse. Here there will be an opportunity to have a cup of coffee/tea while the children meet the group's educators. Parents can also go for a walk in the local area.

If there is a need for parents to stay with the child, parents are of course welcome to do so.

- We would like to ask that all children bring some **fruit and a packed lunch** on May 4th - We will eat together in the base room.
- **We recommend that all children be picked up/dropped off at 12:00 on May 4th, as we know that starting in KKFO can be a great experience.**

- **We generally recommend that all children have shorter days during the first week, as there are many new impressions in the KKFO that need to be digested and processed.**
- Please contact us if you have any questions or anything else.

The first time at the Greenhouse/in the KKFO :

In the days after the start, we will spend time getting to know each other and the KKFO.

- We greet each other and make small name tags for wardrobes, etc.
- We get to know each other.
- We learn where the toilets and much more are.
- We learn what you can do at KKFO Holberg.
- In the period from May 4th to the summer holidays, the focus is on **relationships, play and security.**

We will initially take group photos that the children will take home. Then you can talk at home about the group and who you play with, have gotten to know, etc.

(If you, as parents, do not want your child to be in a group photo that is sent to the other May starters, you must notify the house by email: ui55@kk.dk no later than Tuesday 5.5.2026)

We would like to ask you to ensure that all children meet at the KKFO by 9:00 a.m. at the latest – that is where we will be holding a meeting with 9-food. If you will be arriving later due to a doctor's appointment or other reason, we would ask that you let us know.

- **REMEMBER: We generally recommend that all children have shorter days during the first week, as there are many new impressions in the KKFO that need to be digested and processed.**
- **Remember to pack a lunch and 9-course meal (a little fruit/bread) every day.**
- Please contact us if you have any questions or anything else.

Goals for receiving May children/school starters in KKFO:

Our overall goal for the period is of course to ensure that all children have the best start to school. We therefore focus on **Safety, Relationships and School Readiness.**

We work with an interaction of play and guided activities, where in the period from May to the start of the summer holidays we will touch on the following topics: "My World", "Body and Movement", "Friendships", "Start of School" and Summer Party (To be held at Drivhuset **on Tuesday, June 16, 2026**)

We will work in both larger and smaller communities, so that the children are primarily in their smaller groups/class in the morning and participate in the larger community both with each other and with other children in the afternoon.

Safety: It is important for us to create a safe environment for the children, as this is a prerequisite for a good child's life, well-being, development and education.

We create security through routines and recognisability. We create ownership of the KKFO by letting the children influence the surroundings, their wardrobes, basic rooms, etc. We focus on recognisable daily rhythms and receive children and parents with recognition and respect for the individual. You should feel seen, heard and welcome.

Relationships: The goal is for everyone to feel part of the community and have adults they feel safe with.

We create a framework where friendships can arise. We consciously work with mixed groups, play games together and have dialogues about what friends and friendships are. We consciously work to encourage new friendships – especially in the new group/class. Not everyone has friends from kindergarten and therefore needs help to participate in the new play relationships.

Not all friendships last over time. We are therefore aware of development and will enter into a dialogue with you, the parents, about the same if we see a need for changes in groups/other things along the way.

School readiness: We focus on self-reliance and consciously work with the children's opportunities for this.

It is important that, for example, you can manage toilet visits yourself, that you can put on clothes/shoes, choose clothes that suit the weather, and that the child has a sense of where their own things are.

We practice listening to others and waiting our turn. We practice receiving a collective message and practice participating in activities that others have set the framework for.

We introduce the children to things they will encounter at school. For example, "silence signs" and "attention signals". We visit the school during the course, so that everyone knows the framework we will be working within together from August.

Our What?, Why? and How?:

KKFO Holberg is not just a childcare service. A leisure institution is also an important part of the framework for the child's education and development. Therefore, we at KKFO Holberg are particularly concerned with creating a justified pedagogical practice, among other things, based on the KIDS-Fritid method (Quality in Leisure Institutions). In our planning and our daily lives, we consequently focus on:

- **What** we want with our initiatives – The goal for the children!
- **Why** have we chosen this particular goal - this approach?
- **How** we organize and carry out pedagogical work.

You can read much more about our **What?, Why? And How?** in our "Presentation of KKFO Holberg - Ours and yours KKFO", which you can find at www.holbergskolen.aula.dk

Important practical reminders:

Daily:

- **9-food: A piece of fruit or a sandwich – A small snack.**
- **Packed lunch and drinking bottle with water.**

We recommend a healthy packed lunch – (And ask that you do not bring cake, sweets, juice, etc.) Find inspiration online and feel free to ask us. We would be happy to help.

ALUMNI:

- **Make sure to fill out/update your family card**
- **Check in/out every day and say goodbye to an employee in the kitchen/family room at Drivhuset.**
- **Write down when the child will be picked up.** It is a great help if the child asks us that we can see the pick-up time on AULA – at the same time we have a dialogue about the time, the date and much more...
- **Write if the child is picked up by someone other than the parents.**

The wardrobe:

- **Extra change of clothes – which is in the wardrobe.**

- Rainwear and rubber boots - Which are in the wardrobe.
- A warm sweater - Which is in the wardrobe.

Travel bag on tour days (A little one) - We will inform you when we go on a trip. Stay updated on news via AULA.

Thank you for reading... We look forward to welcoming you and your parents on May 4, 2026.

Welcome - And please come to us if you have any questions or anything else. 😊

Many kind regards

KKFO's Staff

Contact information:

KKFO Holberg/Leisure institution at Holberg School:

Emdrupvej 134 (Greenhouse Bh.Kl.-1st year)) and Emdrupvej 96 (Skrænten 2nd-3rd year)

2400 Copenhagen NW

The Greenhouse – phone 33 66 22 08, press 1

Contact us by email: ui55@kk.dk

Website: www.holbergskolen.aula.dk