

May - start, future school starters at KKFO Holberg/Holbergskolen

2023

Dear School starters and your parents.

We are very much looking forward to you starting at KKFO Holberg in May and in 0th grade at Holbergskolen in August.

We will do everything we can to make your KKFO and school start the very best.

In the following, your parents can read a lot more about what will happen when you start in KKFO on Tuesday 2 May 2023. Information about the start of school itself will follow once we have got started in the KKFO.

We recommend that you talk together - at home - about the start and about the content of this letter. Then we help each other to ensure that you, as a newcomer to Holbergskolen, are as safe as possible before the start of KKFO.

You are very welcome to visit KKFO's playground and see the schoolyard before the start. We also hope that you take advantage of the offer to participate in our visiting days. Either together with the kindergarten or with your mother or father.

Should you have any questions, please do not hesitate to contact us. We would love to help.

All contact information can be found on the last page of the letter.

Many kind regards

KKFO's staff

The first day at the Greenhouse - Tuesday 2 May 2023:

Tuesday 2 May will be the first day at Drivhuset for all May children/coming school starters.

We would like to ask you to meet **at 9.00** for a joint welcome . **You must enter the school's main gate by the ramp.** The address is Frederiksborgvej 214-216. Employees will be standing and welcoming you at the gate.

When you have arrived, you must go to your starting class (which you will be informed about via e-box and at the parents' meeting on 18 April). The class staff will stand with signs and welcome.

When the classes are full, the staff will accompany the children (and parents) to the basic premises in **the Drive House** - the KKFO department, where the future school starters are assigned.

When the children are in the basic rooms, we will ask parents to go to the common room in the greenhouse. Here there will be an opportunity to have a cup of coffee/tea while the children meet the group's educators. Parents can also go for a walk in the local area. If there is a need for parents to stay with their child, parents are of course welcome to do so.

- We would like to ask that all children bring some **fruit and a packed lunch** on 2 May – We eat together in the base room.
- We **recommend** that all children on 2 May are picked up/go home at 12.00, as we know it can be a great experience to start in KKFO.
- We generally **recommend** that all children have shorter days during the first week, as there are many new impressions in the KKFO that need to be digested and processed.
- Please contact us if you have any questions or anything else.

The first time at Drivhuset/in KKFO:

In the days after the start on 2 May, we will use the time to get to know each other and the KKFO.

- We greet each other and make small name tags for wardrobes etc.
- We get to know each other
- We learn where toilets and much more are.
- We learn what you can do in a KKFO
- In the period after 2 May, the focus is on **relationships, play and security**

We will initially take group photos that the children will take home. Then you can talk at home about the group and about who you play with, have gotten to know, etc.

(If you, as parents, do not want your child to be in a group photo that is sent to the other May starters, you must notify the house of this by email: 37825@buf.kk.dk no later than Monday [2.5.](#))

We would like to ask you to ensure that all children attend the KKFO by no later than 9.00 – There we hold a meeting with 9-food. If you come later due to a doctor's appointment or something else, we would like to ask that you let us know about this.

- We generally **recommend** that all children have shorter days during the first week, as there are many new impressions in the KKFO that need to be digested and processed.
- **Remember packed lunches and 9 meals (some fruit/bread) every day.**
- Please contact us if you have any questions or anything else.

Targets for reception of May children/school starters in KKFO:

Our overall goal for the period is of course to ensure that all children get the best start at school. We therefore focus on **security, relationships and school readiness.**

We work with an interaction of play and guided activities, where in the period from May until the start of the summer holidays we will touch on the following topics: "Who am I?", Friendships, the Body, the start of school and Summer Party (Tuesday 20 June).

We will work in both the larger and smaller communities, so that the children are primarily in their smaller groups/class in the morning and participate in the larger community with each other and other children in the afternoon.

Security: It is important for us to create a safe environment for the children, as this is a prerequisite for a good child's life, well-being, development and education.

We create security through routines and recognisability, and ownership of the KKFO by letting the children make a mark on their surroundings, their wardrobes, basic rooms, etc. We focus on recognizable daily rhythms and receive children and parents with recognition and respect for the individual. You must feel seen, heard and welcomed.

Relationships: The goal is for everyone to feel part of the community and have adults they feel safe with.

We create a framework where friendships can arise. We consciously work with complex groups, play joint games and have dialogues about what friends and friendships are. We work consciously to demand new friendships - especially in the new group/class. Not everyone has friends with them from kindergarten and therefore needs help to participate in the new play relationships.

Not all friendships last over time. We are therefore aware of developments and will enter into a dialogue with you parents about the same if we see a need for changes in groups/other things along the way.

School readiness: We focus on self-reliance and consciously work with the children's opportunities for this.

It is important that you e.g. can go to the toilet by himself, that you can put on clothes/shoes, choose clothes that suit the weather, and that the child has a sense of where his belongings are.

We practice listening to others and we practice waiting our turn. We practice receiving a collective message and practice participating in activities that others have set the framework for.

We introduce the children to things they will encounter at school. For example, "silence signs" and "attention signals" We visit the school during the course, so that everyone knows the framework we must navigate together from August.

Today's routine at Drivhuset/in KKFO:

At 6.25 - The KKFO opens. (Morning opening)

At 8.00-9.00 - The group rooms open for the May children. Play in the groups and reception of children who come.

At 9.00 - Gathering: Here we talk, among other things about Today's theme and programme, How are we doing?, What date and season is it?, What's going on in the group? What are the children occupied with?

- After the gathering, we eat **9 meals (fruit/bread brought from home)**
- Subsequently, we work in the group with activities that are linked to the theme we are focusing on.
- Tuesdays and Thursdays are primary tour days.

At 11.30 - Lunch: We eat **packed lunches (brought from home)** together in the base room.

- After lunch we are outside/on the playground and playing in the house.

At 13.05-13.50 – Incoming 1st classes come from school. The greenhouse opens as KKFO and the rooms of the house are open as function rooms. We help the new children settle in and talk about where they can find a known adult, etc.

Afternoon: Children are continuously picked up. Thanks for today.

At 17.00 – The KKFO closes.

Important practical reminders:

Daily:

- **9-food: A piece of fruit or klapsammen - A small snack.**
- **Packed lunch and drinking bottle with water.**

We recommend a healthy packed lunch - (And ask that you do not bring cake, sweets, juice etc.) Find inspiration online and feel free to ask us. We would love to help.

CLASSROOM:

- **Make sure to complete/update the birth certificate**
- **Check in/out every day and say goodbye to an employee.**
- **Write when the child is picked up.** It is a great help when the child asks us to see the pick-up time at AULA - at the same time we get a dialogue about the time and much more...
- **Write if the child is picked up by someone other than parents.**

The wardrobe:

- **Extra change of clothes - which are in the wardrobe.**
- **Rainwear and rubber boots - Which are in the wardrobe.**
- **A warm sweater - Which is in the wardrobe.**

Travel bag on travel days (One little one) - We will probably inform when we go on a trip. Keep yourself up to date via AULA.

Thanks for reading along.... We are very much looking forward to welcoming you and your parents on 2 May 2023. Welcome 😊

Many kind regards

KKFO's staff

Contact Information:

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2400 Copenhagen NW

The greenhouse - telephone 33 66 22 08, Press 1

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